



KIROV ACADEMY

HANDBOOK FOR KIROV ACADEMY

AFTER-SCHOOL

Academic

Ballet

Music

PROGRAMS

2020-2021

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Welcome from the Academic Department

Kirov Academy Academic Department is happy to welcome participation in the newly created After-School Academic Program!

Since Kirov Academy's beginning 30 years ago, students have been offered a balanced artistic and academic education. From the 1990's the academic program was brought in-house through hiring professional academic staff with over 90% having Master's Degrees in their area of expertise.

After a trial run of After-School Academic Classes during the summer of 2020, the decision was made to offer after school academics throughout the year. Starting with Russian Method of Math and SAT Exam Preparation, we will be expanding into foreign language acquisition with Korean and Latin languages. Through the ASP Academic Program, Kirov seeks to bring the best of education from the cultures of Russia, USA, Italy, and Korea. In conjunction with ballet from Russia, HipHop from Korea, and classical music from Europe and the West, Kirov brings you the opportunity for a cultural educational feast.

The Academic Program will help the student think logically and creatively, and inherit a classical style of education no matter what he or she chooses to learn. A high standard of etiquette is expected for online classes; and together with the best of Eastern and Western education, the student develops self-discipline, etiquette, and intellectual skills second to none.

More information can be found on our website at www.kirovacademydc.org. Give us a call at 202-636-0667, email us at academicASP@kabdc.org or fill out the [Trial Class Request form on the website](#) to schedule an appointment. We look forward to meeting you online or at Kirov Academy soon.

Sincerely,

A handwritten signature in blue ink that reads "Stephen Gabb". The signature is stylized and cursive.

Stephen Gabb
Academic ASP Program Head

Welcome from the Ballet Department

Welcome to Kirov Academy After-School Ballet Program. We invite you to experience the highest standard of training, designed specifically for young children and teens, ages 3 -14. Recently, we also launched one of a kind Adult Ballet Division featuring ballet specific conditioning sessions, technique and thematic classes to keep the ballet tradition alive, modern and relevant.

Our exceptional faculty, small class size, individual attention and nurturing environment enable students to discover a love for dance, theater and performance at any age. The integrated and age appropriate curriculum prepares our students to meet the needs of pre-professional ballet training should they choose to audition for the prestigious Year-Round Ballet Program at Kirov Academy.

The following handbook has been assembled to provide you with valuable information about our After-School Ballet Program, its classes, enrollment procedures, tuition and policies.

We look forward to having you dance with us at Kirov Academy. For more information, please visit our website at www.kirovacademydc.org. Give us a call at 202-636-0670 or email us at iwunder@kabdc.org or fill out the [Trial Class Request form on the website](#) to schedule a trial class. We look forward to seeing you at Kirov Academy soon.

Sincerely,

A handwritten signature in cursive script that reads "Irina Wunder". The signature is written in black ink and is positioned below the word "Sincerely,".

Irina Wunder
After-School Ballet Program Head

Welcome from the Music Department

Welcome to Kirov Academy After-School Music Program!

Located in the heart of Washington D.C., Kirov Academy, with its distinguished 30-year history as one of the top ballet schools in the world, incorporated a dynamic and flourishing Music Department in the Spring of 2020 as well as a robust After-School Music Program that offers the best music education to enthusiastic music lovers of all ages.

We believe music education is most fundamental and essential to enrich our daily lives. Our highly qualified faculty work with each musician in a step-by-step approach instilling the solid foundations of classical music, along with character building qualities such as focus, a strong work ethic, determination, and self-esteem. We are in effort to provide a wide variety of musical activities and cultural experiences to our students.

This handbook provides information on how our After-School program works and how you can be part of our programs. Now, students can take lessons in-person, online or a hybrid combination of the two.

Please join us and have an opportunity to grow your musical talents. Kirov Academy will do our best to reach your goals and expectations! More information can be found on our website at www.kirovacademydc.org. Give us a call at 202-636-0670, email us at music@kabdc.org, or fill out the [Trial Class Request form on the website](#) to schedule a trial lesson. We look forward to meeting you at Kirov Academy soon.

Sincerely,



Jinha Park
After-School Music Program Head

Mission Statement

The mission of Kirov Academy's After-School Program is to offer a high-caliber and integrated academic and artistic education to students. By providing a supportive and creative environment, Kirov Academy aims to inspire innovation and advancement for every individual through artistic expression.

ASP Academic Programs

Russian Method of Math Division

Middle School Regular Class

This class introduces MS Grades 6-8 to the methods of Russian Math, including logical thinking, creative thinking, and new approaches to solving Math problems in more efficient ways. Classes are conducted online in small groups of less than 10 students, 2 to 3 times per week in 50 minute sessions. Classes are held Monday, Wednesday, and Friday between 4:00pm and 8:00pm EST; or in double sessions of 50 minutes on Saturday or Sunday afternoons.

Middle School Advanced Class

This class introduces students to High School level methods of Russian Math. A student is required to take the Regular Class first, or test out of it to enter the Advanced Class. Scheduling is by arrangement with the instructor in small groups of less than 10.

High School Regular Class

This class introduces HS Grades 9-11 to the methods of Russian Math, including logical thinking, creative thinking, and new approaches to solving Math problems in more efficient ways. This class supports HS student development and improvement in solving Math problems in real life examples as well as helping them to prepare for higher scores in standardized tests such as SAT & ACT. Classes are conducted online in small groups of less than 10 students, 2 times per week in 50 minute sessions, on Tuesdays and Thursdays between 4:00pm and 8:00pm EST; or in double sessions of 50 minutes on Saturday or Sunday afternoons.

High School Advanced Class

This class introduces students who are already competent in methods of Russian Math to College level concepts and advanced mathematical problem solving. It is required that students take at least one course in High School Regular Class to qualify for this course. Schedule is by arrangement with the instructor in small groups of less than 10.

SAT & College Preparation Division

[Group SAT Boot Camp](#)

With 30 hours over 5 weeks of focused education and guidance, this course helps small groups of students (5 or less) to improve their approach to problem-solving, specifically for the SAT test. In addition, each student receives 4-hours of individual tutoring sessions. An SAT example test will be provided for the student to take in their own time and submit to the instructor for assessment. The assessment fee (\$55) for this is separate from the commitment to the 30-hour course.

[Individual One-on-One Tutorial](#)

A 30-hour SAT Prep personalized tutoring class with an individual student that is scheduled by arrangement with the instructor. The assessment fee (\$55) for this is separate from the commitment to the 30-hour course. On average the instructor has helped students to improve their score by over 300 points, in some cases to obtain a perfect score.

[College Essay Prep Individualized One-on-One Tutorial](#)

A 15-hour course that can be extended by arrangement. The instructor will interview the student to assess their best attributes and suggest ways for the student to approach their college application essay. The student will write and continue to edit their own essay while the instructor will give guidance and suggestions about how the student could improve their essay.

[College Counselling Advisory Service](#)

The instructor will interview the student to understand what goals the student seeks to fulfill through entering college, and will assess through an interview what colleges and universities are suitable choices for the interests, skills, and personality of the student. Courses consist of a minimum of 10 sessions, with more by arrangement.

Foreign Language Division

[Korean Language Acquisition](#)

Classes are conducted 2-3 times per week Monday, Wednesday, and Friday for beginners; and Tuesday and Thursday for more advanced learners. Basic alphabet and pronunciation are acquired within a few classes and simple practical phrases are acquired within a few weeks of study.

[Latin Language Acquisition](#)

Classes are conducted 2-3 times per week Monday, Wednesday, and Friday for beginners; and Tuesday and Thursday for more advanced learners. Translation of the classics and a study of Latin's connection to the roots of many other languages especially English and Italian are studied.

ASP Ballet Programs

Young Children Pre-Ballet Division

This division introduces students, Ages 3-6, to the world of classical ballet and music. Young dancers learn their first steps and develop an appreciation for movement and rhythm. Kirov Academy's highly qualified professionals educate our young students with dedication, passion and enthusiasm.

- Movement & Rhythm for Little Dancer/Musician (Ages 3-4)
 - Saturday 9:30 am - 10:15 am
- Pre-Ballet (Ages 5-6)
 - Saturday 10:15 am - 11:00 am

Pre-Academy Ballet Division, Ages 7-9

This division prepares aspiring dancers for a serious study in the Vaganova Method of Russian Ballet. Students work hard to establish placement, improve flexibility and develop physical abilities necessary for pre-professional ballet study. Through age appropriate dance etudes and choreography students also learn artistic expression and joy of ballet as an art form

- Ballet 1 (Ages 7-8)
 - Monday, Wednesday, Friday 3:45 pm to 4:45 pm
- Ballet 2 (ages 9-10)
 - Monday, Wednesday, Friday 4:45 pm - 6:00 pm

Pre-Academy Ballet Division, Ages 10-13

This division offers rigorous study for dancers who are serious about their pre-professional training. Students applying to this division need to contact Kirov Academy via email at iwunder@kabdc.org to schedule a placement class. All students in this division are expected to attend the full program consisting of the following classes. Partial enrollment is not permitted.

- Ballet Flexibility and Physical Preparation
 - Tuesday 3:30 pm - 4:15 pm
 - Saturday 10:00 am - 11:00 am
- Ballet Technique and Pointe
 - Wednesday 4:15 pm - 6:00 pm
 - Friday 4:15 pm - 6:00 pm
 - Thursday 3:45 pm - 5:15 pm
 - Saturday 11:00 pm - 1:00 pm
- Historical/Character Dance
 - Saturday 1:15 pm - 2:15 pm

[Adult Ballet Program](#)

This one of a kind Adult Ballet Program at Kirov Academy offers a unique perspective on ballet as a traditional art form while keeping the tradition alive, modern and relevant to our diverse cultural communities. Enrollment in the full semester is required.

- Ballet Specific Flexibility and Conditioning
 - Monday 8:00 am - 8:45 am
 - Wednesday 8:00 am - 8:45 am
- Ballet Technique
 - Tuesday 6:30 pm - 7:45 pm
 - Friday 6:30 pm - 7:45 pm
- Special Monthly Workshops
 - Saturday 2:30 pm - 3:45 pm

ASP Music Programs

[Private Lessons](#)

Kirov Academy offers private lessons in instruments and voice in-person, online, and hybrid. The private lessons are one-on-one instructions between students and teachers. You can sign up for our free trial private lessons to experience your musical taste. After the trial lesson, our administration team will reach out to help you with the registration process. We offer private lessons of 30, 45, and 60 minutes.

- Piano
- Violin
- Voice
- Harp

[Young Children Pre-Music Division](#)

This division introduces students, Ages 3-6, to the world of classical ballet and music. Young dancers learn their first steps and develop an appreciation for movement and rhythm. Kirov Academy's highly qualified professionals educate our young students with dedication, passion and enthusiasm.

- Movement & Rhythm for Little Dancer/Musician (Ages 3-4)
 - Saturday 9:30 am - 10:15 am

Virtual Children's Chorus

Kirov Academy offers an innovative way of singing opportunity for our children. The students will have both a weekly one-on-one instruction (20 minutes) and a group rehearsal with other children. Our Virtual Children's Chorus program takes place online only and students will develop singing and listening skills as a solo and a group with our new advanced technologies. At the end of each semester, the performance will be live-streamed on our social media.

- Chorus I (Kindergarten - 2nd grade)
- Chorus II (3rd grade-5th grade)

Adult Music Program

Kirov Academy's adult program offers both private and group instructions for our music lovers at any age. The students will enjoy learning musical skills with our experienced faculty members. All adult students are invited to perform at the recital at the end of the semester. Regardless of levels or abilities, students can sign up for a free-trial lesson.

- Private Instruction
- Group Instruction

Faculty Members

Academic Faculty

Philip de Melo - ASP Russian Math Faculty

Rexton Moon - ASP SAT & College Essay Prep Faculty

Carlton Johnson - ASP College Counselling & College Essay Prep Faculty

TBD - ASP Latin Language Faculty

TBD - ASP Korean Language Faculty

Ballet Faculty

Irina Wunder - Full Time ASP Ballet Faculty

Caroline Linehan - ASP Ballet Faculty, Ballet 1 & 2

Alison Cannon - ASP Ballet Faculty, Adult Program and Pre-Ballet

Maria Shevyakova - Guest Teacher by Invitation, Mariinsky Ballet, St-Petersburg, Russia

Elena Smirnova - Work Study, Year Round Kirov Academy Ballet Student, Graduate of Vaganova Academy, St-Petersburg, Russia

Music Faculty

Jinha Park- Full Time Piano Faculty

Emil Chudnovsky- Full Time Violin Faculty

Victor Shklyar- ASP Piano Faculty
Amyr Joyner - ASP Violin Faculty
Yoonee van den Eynde - ASP Harp Faculty

General Policies

Registration

Schedule a trial lesson and register!

Trial Lessons & Classes

Students can request a trial lesson/class to try out a specific instructor or class for \$25 fee for a private instruction (30-min) or a group class before committing to the full semester. Following a trial lesson or class, each department's chair will contact you to confirm your enrollment. However, please note that Kirov Academy holds your spot for 24-hours only after the trial lesson or class. Kirov Academy does not offer any trial lesson or class for the summer semester. (If interested in a Trial Lesson, please fill out the [Trial Lesson Request form on the website.](#))

Academic ASP

- Website: <https://kirovacademydc.org/after-shool-program/after-school-academic-program/>
- Phone: 202-636-0667
- Email: academicASP@kabdc.org

Music ASP

- Website: <https://kirovacademydc.org/programs/after-school-music-program/>
- Phone: 202-636-0670
- Email: music@kabdc.org

Ballet ASP

- Website: <https://kirovacademydc.org/after-shool-program/after-school-ballet-program/>
- Phone: 703-966-7073
- Email: iwunder@kabdc.org

Tuition By Department

Academic Department

Tuition must be paid up front. If on a payment plan, a minimum of one month must be paid in advance of classes. For cancellation a 30-day notice is required, and one month of fees is forfeited. No refunds for missed group classes & no make-up group classes. Instructors take

responsibility for make-up classes if they are more than 5 minutes late for a one-on-one personalized class.

Cost of Trial and Assessment classes:

- Russian Math/Korean/Latin: \$25 for one class
- Assessment for SAT & College Essay Preparation classes:
 - SAT Test Assessment (test taken on student's own time) : \$55 for 30 minutes
 - College Essay Assessment: \$55 for 30 minutes

Cost of Classes*:

- Russian Math: \$25 per 50 minute class
- Korean Language: \$25 per 50 minute class
- Latin Language: \$25 per 50 minute class
- SAT Prep Small group (3-5): \$3,900 for 30-hours of classes plus 4-hours of personal instruction
- SAT Prep Personal One-to-One: \$7,500 for 30-hours
- College Essay: \$250 per hour (number of hours open)

(*ALL Academic ASP classes have a discount of 10% for enrolled Kirov Academy students)

Number of classes in the semester:

Packages:

- Package #1 = 20 classes per semester (2-3 classes a week)
- Package #2 = 30 classes per semester (2-3 classes a week)
- Package #3 = 40 classes per semester (2-3 classes a week)

Maximum of 40 classes in a semester for any one subject.

Discount of 5% for 20 classes, and 10% for 30 or 40 classes.

Music Department

Tuition must be paid up front or on a monthly subscription basis (valid credit card is required), on the first day of each month.

The private lesson tuition is pro-rated for students who join our program after the semester has started.

[Private Instruction](#)

Summer Tuition (8 weeks)

- 30-minute Lesson: \$440
- 45-minute Lesson: \$656
- 60-minute Lessons: \$840

- Registration Fee: \$35

Fall/Spring Tuition (15 weeks)

- 30-minute Lesson: \$825
- 45-minute Lesson: \$1,230
- 60-minute Lessons: \$1,575
- Registration Fee: \$55

Group Instruction

Fall/Spring Tuition (15 weeks)

- 45-minute Class: \$450

Virtual Children's Chorus

Summer Tuition (8 weeks)

- 20-minute coaching, 45-min rehearsal: \$350

Summer Camp (2 weeks)

- 1-hour per day for 5 days: \$100 per week

Fall/Spring Tuition (15 weeks)

- 20-minute coaching, 45-min rehearsal: \$500

Ballet Department

Young Children Pre-ballet/Music Division

- Movement & Rhythm for Little Dancer (Ages 3-4)
\$385.00 (paid in full or monthly - credit card is required for monthly payments)

Pre-Academy Ballet Division, Ages 7-9

- Ballet 1 (Ages 7-8) \$875.00 (paid in full or monthly - credit card is required for monthly payments)
- Ballet 2 (ages 9-10) \$1,150.00 (paid in full or monthly - credit card is required for monthly payments)

Pre-Academy Ballet Division, Ages 10-13

- \$2,575.00 (paid in full or monthly - credit card is required for monthly payments)

Adult Ballet Division

- \$600.00 (paid in full or monthly - credit card is required for monthly payments)

Payments

Tuition is paid for all lessons in advance by check or through our subscription billing program. Payment can be made by check, cash, VISA, MasterCard, or Discover. Payments must be made to confirm registration and no lesson or class will be held until payments are up to date.

- \$ 55.00 Registration Fee: once per school year per applicant
- \$ 35.00 Missed Payment Fee
- \$ 200.00 Photo and Videography Fee (optional)

Please note that you will not be able to re-enroll until a past due balance is fully paid.

Attendance

Students are expected to arrive for lessons on time. If a student arrives late for a lesson, the lesson will end at the scheduled time. If 15 minutes of the lesson have passed and the student has not arrived, the teacher is not obligated to stay for the remainder of the time. If an instructor is late by 5 minutes or more, the instructor will be obligated to make up the lesson at a later date. However, there are no makeups for group classes.

Missed Lessons and Make-up Policy

Students are charged for all lessons or classes for which they register. As a courtesy, students are responsible to notify the instructor directly for any absence. For private instruction, the lesson may be rescheduled for make-up lessons, but an instructor is not obligated to do so. If an instructor is absent for a lesson, a make-up will be scheduled at a mutually convenient time or a substitute instructor may teach the lesson.

Kirov Academy considers no more than three make-up lessons during the school year.

Excused Student Absences

For private instruction, the lesson may be rescheduled for make-up lessons but an instructor is not obligated to do so. Kirov Academy considers no more than three make-up lessons during the school year. Notice for an excused absence must be given at least 24-hour in advance by email. Approved excused absences will be reported at least 24-hour in advance and will be rescheduled for make-up lessons.

Unexcused Student Absences

Student absences are not considered excused without 24-hour advance notice. There are no refunds / credits for unexcused absences. Private lesson students who have 3 or more unexcused consecutive absences without notification, will be subject to withdrawal.

Withdrawal and Refunds by Program

Given the varying nature and teaching environments of the various ASP classes, please refer to the individual policy for the appropriate Academic, Ballet or Music Department policy regarding Withdrawal and Refunds for the After-School Programs.

ASP Academic Withdrawal Policy

A 30-day written notice is required by completing the [formal Withdrawal Form on the website](#) and notifying the Program Head. Once Kirov Academy receives this withdrawal notice the 30-days will begin. During the 30-day notice period, the student will continue to have lessons and will be financially responsible for those scheduled lessons. For lessons stopped without the 30-day notice or no-shows to the lessons during the 30-day notice period, the student will still be financially responsible for those lessons, regardless of attendance. In addition, tuition will not be refunded if a student decides to withdraw from the program for medical reasons, however, credit may be issued. Tuition must be paid up front or on a monthly subscription basis (valid credit card is required), on the first day of each month. Unpaid tuition will be charged a \$35 late fee.

ASP Ballet Withdrawal Policy

All tuition, including registration fee, costume fees or any other fees, paid to Kirov Academy After-School Ballet Program are non-refundable and non-transferable. Tuition will not be pro-rated or refunded for students making a change in schedule, work commitments, and vacations. In addition, tuition will not be refunded if a student decides to withdraw from the program for medical reasons; however, credit may be issued. Tuition must be paid up front or on a monthly subscription basis (valid credit card is required), on the first day of each month. Unpaid tuition will be charged a \$35 late fee. [Fill out the Withdrawal Form on the website](#) and notify the Program Head.

ASP Music Withdrawal Policy

[Private Instruction](#)

Students may withdraw at any time during the semester for a refund or credit. A 30-day written notice is required by [completing the formal Withdrawal Form on the website](#) and notifying the Program Head. Once Kirov Academy receives this withdrawal notice the 30-days will begin. During the 30-day notice period, the student will continue to have lessons and will be financially responsible for those lessons. For lessons stopped without the 30-day notice or no-shows to the

lessons during the 30-day notice period, the student will still be financially responsible for those lessons, regardless of attendance.

Group Instruction

Students enrolled in 16-week classes have **24 hours prior to the 2nd class** to notify registration for withdrawal. **Only in this case** will students withdrawing from group classes will be refunded the remaining balance. All other fees and convenience fees are non-refundable. Fill out the Withdrawal Form on the website and notify the Program Head.

Schedule / Instructor Change Request

Students may request to make a change to a different day/time or switch an instructor. Please contact the ASP Music Program Head who will respond within 7 business days.

Medical Withdrawals

Students may withdraw (by filling out the Withdrawal Form on the website and notifying the Program head), for medical reasons at any time during the semester and receive a refund of remaining tuition paid. Students must fill out a withdrawal request form and submit medical documentation from a doctor. Acceptable reasons for withdrawal include injuries or illness that prevent a student from successfully participating in private instruction or in group classes. There is no refund of convenience fees or any other fees.

School Closings

Generally virtual classes will not be cancelled due to inclement weather; instructors can be contacted for clarity.

When classes are onsite, Kirov Academy follows the District of Columbia School System for the decision to close school due to inclement weather. Please check the website at <https://wtop.com/closings-and-delays/#closings->. The decision to close school due to inclement weather or other circumstances is made by **5:00 AM EST**. Commuter students need to call the front desk (202-832-1087) if in doubt about school closure.

Media Video & Photography Release

All students at Kirov Academy must sign a Media Video & Photography Release Form indicating permission to use any likeness in media assets. If students are under the age of 18, the parent / legal guardian must provide a signature on the Release Form. If permission changes need to be made please contact the Program Head directly.

Online Etiquette for all Departments

1. Students should make every effort to enter classes online on time.
2. Students should verbally greet the instructor respectfully when entering the online classroom.
3. Students should be sitting up straight in a chair at a desk or table.
4. The learning environment should **not** have other people, activities, noises, or any other distractions.
5. Only use Chrome Browser to open your @kabdc.org email account. Close all other tabs.
6. Only enter Google Classroom through your @kabdc.org email account portal by clicking the classroom link.
7. Camera and audio should be on for the entire class period unless the instructor requests the students to mute themselves.
8. If a student cannot be seen or heard, they will be assumed to be absent.
9. If a student experiences internet connection problems the laptop should be re-started.
10. If there are still problems the browser 'cache' should be purged.
11. Students are responsible to communicate through email or text if they cannot attend for any reason.

Signature Page

The parent or legal guardian has read, and agrees to all provisions of this Handbook. The electronic signature below and its related fields are treated by Kirov Academy as a physical handwritten signature on a paper form. Parent/guardian agrees to enter into this Agreement by electronic means.

The student's electronic signature indicates that the student has read, and/or that the parent/guardian has explained, all provisions of this Handbook; and that the student agrees to abide by all provisions of this Handbook for as long as she/he attends the Academy. The student agrees to enter into this Agreement by electronic means.

Parent/Legal Guardian Signature

Date

Student Signature

Date